YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	**K.E.Society's Pratap College Amalner**
• Name of the Head of the institution	**Dr. A. B. Jain**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Phone No. of the Principal	**02587223103**
• Alternate phone No.	**02587223101**
• Mobile No. (Principal)	**9422972200**
• Registered e-mail ID (Principal)	**kespca@rediffmail.com**
• Address	**Marwad Road Amlaner**
• City/Town	**Amalner Dist:Jalgaon**
• State/UT	**Maharashtra**
• Pin Code	**425401**
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	**18/02/2019**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**Dr. Mukesh P. Bhole**
• Phone No.	**02587223101**
• Mobile No:	**7887422066**
• IQAC e-mail ID	**coordinatoriqac@pca.ac.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://pca.ac.in/uploads/iqac/aqar/AQAR%202022-23%20Dec.pdf**
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://pca.ac.in/boss/upload/academic_calendar/Final%20Academic%20Calender%202023-24.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**83.70**	**2004**	**16/02/2004**	**16/02/2009**
Cycle 2	**A**	**3.30**	**2011**	**30/11/2011**	**29/11/2016**
Cycle 3	**A+**	**3.52**	**2017**	**30/10/2017**	**31/12/2024**

6.Date of Establishment of IQAC	**16/02/2002**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Pratap College , Amalner	**Autonomy**	**(RUSA) Rashtriy Uchhatar Shiksha Abhiyan**	**13/03/2019**	**50000000**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File
9.No. of IQAC meetings held during the year	**3**
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Did IQAC receive funding from any funding agency to support its activities during the year?	**Yes**
• If yes, mention the amount	**2000000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Conducted Skill development, personality development courses for students * Organized national, international level conference, workshops * Conducted internal audit of the college * Installation of rain water harvesting system, Solar panels in the campus * Encoragment for conducting the research projects for teachers and students.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To organize national and international conferences	Organized five national and one international conference sponsored by RUSA
To provide financial assistance to faculty members and students	Seed money was provided to 22 faculty members and more than 50 students for conducting research projects.
To implement monitoring NEP 2020 and at graduate and under graduate course	Curriculum based on NEP is successfully implemented for all graduation and post graduation courses
To introduce skill development courses for students	Sklll development courses were run on MIS and PowerBI
To arrange exposure visits for students	More that 400 students participated and visited the research institutions, monuments etc
To construct separate research laboratory in chemistry department.	Separate research lab is constructed for students to carry out research and research projects

13.Was the AQAR placed before the statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2023-24	18/01/2025

15.Multidisciplinary / interdisciplinary

In this academic year, college not only conducting courses based on CBCS structure but also successfully implemented curriculum based on the national education policy covering the aspects of multidisciplinary and interdisciplinary approch. Skill based courses have been offered under CBCS structure and interdisciplinery courses has been offered for arts, science and commerce faculty. The students can choose these courses based on there interest and need of the job opportunities. Students also learn the course on general knowledge and environmental science. Courses are designed for the indian knowledge system for arts, science and commerce faculties.

16.Academic bank of credits (ABC):

In alignment with the recent directives, the college has successfully registered with ABC and implemented a system for credit transfers, which will benefit our students in the future. We encourage all incoming students to register and create accounts on the ABC portal, as this will streamline the process of transferring credits. To ensure everyone is well-informed, we are committed to providing regular updates and guidance on the ABC portal and its features.

17.Skill development:

For skill development of the students, college in collaboration with academic institutes. College signed MoU's with the institutes conducts several skill development courses. This academic year skill courses were conducted for the student including data analytics.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The Indian Knowledge System (IKS) courses have been seamlessly integrated into the academic syllabus in accordance with the directives issued by the state government and the University Grants Commission (UGC). This thoughtful initiative ensures that the IKS subjects are tailored specifically for three distinct streams: Arts, Science, and Commerce. By adopting this specialized approach, students are afforded the opportunity to dive deeply into their chosen fields, fostering a more nuanced understanding of the knowledge pertinent to their disciplines. In the realm of Arts, the

IKS curriculum encompasses a rich tapestry of languages and revered scriptures penned by influential thinkers and authors from history. This provides students not only with linguistic skills but also with the ability to appreciate the philosophical and cultural narratives embedded in these texts. Meanwhile, the IKS offerings for Commerce delve into the intricate knowledge of trade practices prevalent in medieval India, allowing students to grasp the historical context and evolution of commerce in the region. To ensure the effectiveness and relevance of this curriculum, the college faculty actively participated in specialized workshops aimed at syllabus formulation for the Indian Knowledge System. These collaborative sessions pooled insights and feedback from educators, leading to a decision to create a comprehensive syllabus for each academic faculty within the institution. This decision was driven by a commitment to serve the broader interests of the student body. Furthermore, to enhance the learning experience, these courses are delivered in the mother tongue of the students. This choice not only bridges the gap between traditional knowledge and contemporary education but also fosters a deeper connection with the newly introduced subjects, thereby enriching the overall educational journey.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The courses are expertly crafted with a strong focus on Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO). Students participate in induction programs that familiarize them with the objectives of their academic journey. The PO, PSO, and CO are prominently featured in the syllabus, ensuring that students grasp the ultimate goals of their education. At the start of each class, professors clearly articulate the course outcomes, reinforcing their importance. To effectively measure the achievement of these outcomes, students are evaluated through a variety of engaging methods, including tests, presentations, and discussions, all aligned with Bloom's Taxonomy. This multifaceted approach empowers to assess students on essential skills such as memory, comprehension, application, analysis, and creativity, ultimately enhancing the learning experience.

20.Distance education/online education:

College at present does not started any course in distance education mode. All of the courses are conducted in the classes face to face.

Extended Profile

1.Programme

1.1   41

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **3694**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2   **1639**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1   **1356**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **189**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	41
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	3694
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	No File Uploaded

2.2	1639
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.3	
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.Academic

3.1	1356
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**189**

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

3.3 Number of sanctioned posts for the year:	**118**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**57**
4.2 Total number of Classrooms and Seminar halls	**64**
4.3 Total number of computers on campus for academic purposes	**469**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**80 Lkahs**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Since the inception of national educational policy 2020, curriculum is more focused on skill enhancements. From this academic year college developed the courses which delivers the outcome of the national educational policy. The curriculum is designed on the basis of national credit framwoek and the guidelines issued by UGC, state NEP committee. Programs and courses are designed in a such a way that it can deliver the

objective of PO's, PSO's and CO's. Regular meets were conducted to examine the developement of the programs and courses by board of studies and academic council. The final draft of the courses were apporved in the BOS and then in academic council.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://pca.ac.in/syllabus.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

8

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

16

File Description	Documents
Curriculum / Syllabus of such courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

684

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

39

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Cross cutting issues like professional ethics, gender sensitization, human values are the inclusive part of the curriculum design of the college. Since when the college has become autonomous, curriculum is desgined around the inclusion ofprofessional ethicsGender issues and human values, environment substaiinbility. There are special course which are incorporated onthe environmental science at graduation level for all the stream students. There are some courses which are covering the aspects related to gender education and human values, under social sciences, humanities. Issues like environment and its sustainibility are part of the life sciences. Overall, college is verysusceptible about inclusion of these values in curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

`02`

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

`1438`

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

`25`

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is `B. Any 3 of the above`

obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	**Nil**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following **B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	**Nil**
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3694

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2894

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Slow and advanced learner group is identified by the teaching faculty based on continous assessement and evaluation. The remedial coaching classes are conducted for the slow learners in extra time. Guest lectures by subect experts are also arranged for all students by the colllege regularly.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	**3694**	**189**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

MethodsofteachingandlearningusedbythefacultyincludetheLecture Method,InteractiveApproach,Project-orientedLearning,Technology-supportedLearning,Hands-onLearningEducation,etc.TheTeaching-learningprocessesareenhancedthroughexamplesanduniquepresentations. InstructionisdeliveredviaPowerPointslidestofacilitatelearning.fascinatinginadditiontospokenpresentationtechniques. Lectureapproach:Thistraditionaltechniqueis widelyembracedby alleducators.Thisapproachenablestheinstructortoanalyze and clarify

thesubjectmatter. Theinstructorsengagestudentsinaninteractivelearn ingprocessthroughencouragement. Students participate in the group discussions and give seminars on the topics related to curriculum through out the semester.

As mentioned in the national education policy, students are also engaged in the field works at Muncipalty, gram panchayat offices for participative learning, experimental learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

At Pratap College, the teaching staff harnesses the power of technology to elevate the educational experience. By using PowerPoint presentations, they create visually captivating lectures that enhance understanding. The incorporation of smart boards transforms lessons into interactive sessions, fostering greater student engagement and participation. Additionally, cutting-edge educational software supports hands-on learning through simulations, virtual labs, and collaborative tools, effectively connecting theory to practice.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://pca.ac.in/studyMaterial.php
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

150

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Colleges prepare the academic calendar for each academic year for conducting the regular teaching, examinations, and extra and co-curricular activities for students. This academic calendar also includes the meetings of statutory and non-statutory committees. Importantly, meetings of BOS, Academic Council, Governing Body. The central timetable committee prepares the timetable for conducting the classes.The academic calendar provides the total effective working days, as provided by the University and out of them 180 days are reserved for teaching work and the remaining days are for co-curricular and extra-curricular activities. Teaching plans were prepared for courses under each program by the faculties to conduct theory and practical courses.The examination committee meticulously prepared the Timetable for semester-end examinations andwasexecuted accordingly, followed by the declaration of the result.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

189

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

41

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

51

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	**No File Uploaded**
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

College is conducting the continous internal and external assessment for graduate and post gradute students. An internal continous assessment of the students is based on the unit rest exams, submission of assignments, report writing, field visits, group discussion and online quiz competitions etc. At the end of semester, students appear for the semester end examinations. The question papers setting is done, consideting the objectives and the program outcomes. Question papers consist of the variety of questions like multiple choice questions.

An internal Continous Assessment examinatons are conducted at the department level. The marks of the CA examination is uploaded online on software and record is maintained.

End semester examinations are conducted centrally by Examination section. The central time table is designed by examination section and published two weekebefore the commencement of semester end examination. Central Assessment Program, is organized in the college. At the end of CAP, the marks and gradings are recorded and maintained in the software.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All departments design the syllabus by considering the program

outcome, program-specific outcome, and course outcome. Each program syllabus copy begins with the program outcome and program-specific outcome. The course outcomes are mentioned at the beginning of the course. Copies of all curriculums, including POs, PSOs, and COs, are displayed on the website for all students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of the program and course outcome is evaluated through different teaching-learning methods, assessments and evaluations since college is persistent in providing outcome-based education. All teaching learning and assessment methodologies are discussed and approved in the meetings of the board of studies and academic councils for the attainment of program outcomes and course outcomes. Thereafter teaching plans are designed for mapping the course outcomes. The attainment of POs is based on the COs. And CO,s are based on the result analysis of direct assessments, projects, viva etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1180

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

NA

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institute's policy for advancing research is clearly laid out. To raise the Institute's profile in research, faculty members and others are encouraged to take on sponsored research and consulting initiatives. Numerous fields, including material science, solid chemistry, nanotechnology, the study of India's national security, and natural language processing, are the focus of research and consulting.

Since our college is multidisciplinary and most of the departments are post graduate departments, faculties are encouraged by the college to carry out the research work in local and national interest.

The highlights of the research policy are as below.

1. Appreciation of the faculties for contribution in research publications of repute and writing the books, books chapters.

2. UGC guidelines are followed to publish research work in the International Journals of repute.

3. In recent years a number of faculty members have been

promoted on the strength of such research publications and
academic records to their credit.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	**No File Uploaded**
Provide URL of policy document on promotion of research uploaded on the website	https://pca.ac.in/researchPolicies.php
Any additional information	**No File Uploaded**

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

23

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	<u>View File</u>
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

34

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	**No File Uploaded**

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

23

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

College has the clear policy regarding the ecosystem for innovation and creation of transfer of knowledge.

College has well defined research policy with the SOP's. Our college has ten dedicated research centres in Arts commerce and science departments. XX number of guides and XX are associated with this research centres. In addition to this, college also has incubation and entrepreneurship cell. This cell is also open for the aspirants, who have uniquie ideas to do the business. Through the well established research centres, students gets exposure to handle the research lab instruments. It is helping our students to develop necessary skills & develop innovative projects in various domains.

To promote the reserch and innovation, the research committee is established in the college.

The college has MOU's with the institution which is providing the skill bsaed course for the students of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

00

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

10

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

NSS and NCC units are carrying out the extension activities in the neighbourhood.

NSS volunteers activaly participated and conducted in the following programs

1. Street play for voter awareness campign

2. River cleaning project

3.Anti-Dowry Campaign

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

12

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1019

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

23

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

05

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	[View File](#)
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute provides state of the art infrastructure and facilities for Teaching Learning process. Most of the departments are welll equipped with the LCD projectors computers etc. In addiition to that, advanced lacterns, computer facilites, smart boards, xerox machined for examinations are purchased through RUSA funding. It has enabled the faculties to teach in more advanced way to the students. Thrrough out the campus internet facility through BSNL vendor is provided in all the graduate and post graduate departments. This year laboratories of chemical and microbiology are rennovated with the advanced facilties. All the laboratories are fully equipped with the neccessary equipements and materials.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has integrated sports and yoga into its cocurricular activities in line with the National Educational Policy. It features an indoor stadium for sports like badminton and judo, with two badminton courts accessible to students and faculty. An outdoor stadium is available for cricket and football, both equipped with basic amenities. A fully equipped gymnasium serves

both boys and girls, and additional gym facilities are provided at the girls' hostel. The college hosts various competitions, including intercollegiate matches, and employs trainers for skill development in sports such as cricket and judo. Additionally, a well-equipped auditorium supports student practices and performances for dramas and cultural activities. The college has a history of success in the yuvarnag mahotsav at the university level, involving over a hundred affiliated colleges. The auditorium also hosts special training camps for arts and was recently utilized for the Akhil Bhartiy Marathi Sahitya Sammelan, showcasing poetry and vocal performances.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

55Lakhs

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using bar codesystem for issuing books to the faculty and students. Library uses LIBMAN software for the books , aurthor, Accession . The total numbers of books in library are about 1,30,000 and number of visitors per day is 100-150. The library has browsing centre, Xeroz facility, and one reading room for users. The library has separate reading room for the faculty members.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: **B. Any 3 of the above**
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.2

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

145

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, the college has a clear IT policy under which it provides internet facilities all over the college campus which includes all the departments, Hostels and research centres. The college always tried to upgrade the IT facility as per the need and demand. All the computer labs are provided with internet facility with 100 Mbps speed. Cyberom firewall is installed to provide the optimum security to the internet services of the college campus. The hardware systems and software are procured through the regular purchasing policy of the college. College expenditure is almost 5% of the total budget on upgrading and maintaining the IT infrastructure of the college. IT-related services are administered by the ICT committee. The college installed more than 300 CCTV and PTZ cameras all over the campus. Each classroom, laboratory, indoor, and outdoor stadium, and hostel area is under CCTV surveillance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3694	**459**

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

B. Any three of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

10 lakhs

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

A committee for college development and procurement, along with a managing board, oversees the maintenance, repair, and construction activities. The rector is responsible for the construction, repair, and upkeep of the main building and essential infrastructure, including water supply and power systems, as well as overall campus maintenance. Minor electrical issues and building repairs are addressed by the college electrician or a hired technician. For the upkeep of restrooms and service areas, local fund college sweepers are employed to ensure cleanliness in toilets, washrooms, and buildings. Stock registers are systematically maintained to catalog chemicals, glassware, equipment, sports materials, and other instruments. A consumption register is also updated regularly to track used materials, non-functional glassware, and miscellaneous items. Any minor faults in laboratory equipment are attended to by the relevant department staff or a hired technician as needed. Both stock and dead stock registers are consistently updated to document functional and non-functional items. The rector informs the principal of any minor repair needs and certifies the completion of such work. Funds for these activities are drawn from the local budget.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2100

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1048

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for

C. Any 2 of the above

submission of online/offline students'
grievances Timely redressal of grievances
through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

10

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

452

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

`0`

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

`10`

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students are nominated on academic council and governing body of the college. Students representation is also there in other committees.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

`08`

File Description	Documents
Report of the event	**No File Uploaded**
List of sports and cultural events / competitions organised per year	**View File**
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

College has Pratap Prabodhini as an Alumni Asspociation and they are contributing in the growth of the college. In many areas our alumni's are working. College has tolok initiative to reach large number of alumni's through electronic media. A good number of alumni are occupying eminent position and contribute to their parent institution. College recieves the fund from alumni's which are then utilized for various activities of the college.

The members of the association contribute in the following manner

- **Feedback on curriculum**
- **Teaching learning process**
- **Bridging the gap between industry and academia**
- **Guest lectures to the students of current year batch.**
- **Financial contribution**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**https://www.pca.ac.in/alumni.php**

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Pratap college is providing coeducation in higher studies, which is managed by Khandesh Education Society, Amlaner. The management body of the khanded education societyconsist of trustees, Chairman, vicechairman, directors, secretary and principal. The college follows all the guidelines released by UGC, state higher education department and affiliated KBC North Marashtra University, Jalgaon. The governing body of the college consist of the directors from the khandesh education society's directors, principal, university nominated members, members from the society and student member which governs the college to meet its vision and mission for higher education. The academic council and board of studiestake cares of the academic related initiatives and its implementations.

The day to day administrativeactivities are co administeredvice-principals,IQAC coordinator, examination controller, hostel rector, department heads, and various committee coordinators.

Stakeholders from all sections of the society are the part of various bodies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.pca.ac.in/organogram.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Various administrative bodies and committees are formed to distribute the various academic and non acadeic work of the college. These bodies and committees, which consists of the faculty and non teaching staff, frames the guidelines and policies of the work related to curricular and non curriculr activities. Several committees handles the admission process, examination work, training and placement cell. All faculty members are given the representation in each committee.

College has academic autonomy which is managed by academic council, board of studies (BOS), board of exams(BOE).

The principal has discretionary power to sanction allocated amounts for expenditures and purchases.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

To prepare the academic calendar

Planning: Form a committee to prepare the academic calendar.

Implementation: Senior faculty prepared a calendar considering all the teaching-learning hours, internal, and semester-end examinations.

Design the curriculum

Planning: The Board of Studies will initiate the process of syllabus reframing.

Implementation: Syllabus reframed by members of the BOS approved in the academic council.

Get ready for implementation of the NEP.

Planning: formation of the NEP committee

Implementation: The NEP Committee studied all the pros and cons of national education policy. Finalized the credit structure and courses for undergraduate and postgraduate courses.

Assessment and Evaluation

Planning: To prepare the examination schedule

Implementation: The Board of Examination prepares the examination schedule as outlined in the academic calendar. Members of the Board of Studies set the examination panel to set the question papers. The examinations were conducted and evaluated as per schedule.

Improvement in IT and ICT infrastructure

Planning: the requirement of the ICT infrastructure Various departments

Implementation: Lecterns and interactive TV panels were purchased and installed in the respective departments.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body: Review academic and other related activities

Principal: To prepare all the agenda items, coordinate the conduct of meetings

To provide leadership, guidance, help implementation and monitor all the academic activities

To conduct internal, end examinations

To become responsible for the general amenities and arrangements for students and employees of the college

Academic Council:Arranged at least once in an AY. All the academic-related agendas were discussed and resolved.

Board of Studies:Members discuss on the content of the curriculum and refer to the academic council for approval.

IQAC:Policy framing monitoring all academic activities CAS for

teachers

Vice Principals : Academic activities, administration of office and assist principal in work

Committees:Several statutory and non-statutory committees were formed for the smooth functioning of the college dealing with various aspects related to students, academics and faculties.

The Institution has more than 35 other committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines of the Head of the institution.

Head of the Department: HOD look after all academic activities in the departments

Appointments:Grant-in-aid teachers follow service rules set by the Maharashtra Department of Higher and Technical Education

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.pca.ac.in/organogram.php
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College implements all the government welfare schemes for teaching and non teaching staff including leaves, financial schemes and career progression.

Career Advanement Schemes: All the faculties allowed to attend the refresher, orientation courses and all types of programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

07

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

03

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

External financial audit is done by externally appointed chartered accountant in the end of academic audit. The queries listed by the auditor are discussed and resolved after taking appropriate actions. Audits and physical verification of grant received is periodicallycarried outby the funding agency at the college premises.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	[View File](#)
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

All heads of the departments. Coordinators submits there required budget for the financial year.

Principal, registrar and accountant prepares the budget for the college by considering all the budgets submitted by the departments.

The budget are sanctioned and approved in the finance committee and governing body subsequently.

College have norms for expenditure on consumable items, contingency items and procurement of equipment's, construction etc. The expenditure of funds of each department is utilized accordingly.

The grants received from funding agencies is utilized as per the norms of funding agencies. Depending upon the need and work, funds are released to the departments. It is made sure that all the departments will receive proportionate funds from the grant.

All expenses are approved in the finance committee meetings.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

* Implemented successfully the curriculum based on national educational policy.

* Organized workshops and guest lecture of subject experts

* Organized national and international seminars in humanities and science

*

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Feedback system is used to evaluate the teaching learning process. Students gives feed back on the curriculum, teachers and college. Based on the feedback several measures are take to improve the overall quality of the teaching learning process.

2. With the help of result analysis, performance of the students are recorded. It ensure the attainment of the program outcome and course outcome.

3. IQAC take initiatives to organize the program for teachers and students. As an result five national and one international conference was successfully organised in the college. Departments conducted the guest lectures, exposure visits for the stuents.

4. With the help of IQAC cell, MoU's and collaborative linkages are signed between industries and academic institutes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://pca.ac.in/iqac-aqar.php
Upload e-copies of accreditations and certification	**No File Uploaded**
Upload details of quality assurance initiatives of the institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ours is a coeducational college, therefore various measures are initiated and executed in the college for gender equity. College has vishakha committee which addresses the issues related to sexual harassment and other related issues. For the safety of the woman staff and girls, CCTV cameras are installed in the college campus. Girls hostel with necessary facilities are available. Separate time slot is made available for the girls students in fully equipped gymkhana. College has separate girls common room. There is equal participation of girls in the all cultural activities like Yuvarang university level cultural competitions, gatherings. Similarly, girls are also participating the sports competitions, nss and ncc activities.

Maternity, child care leaves are sanctioned as per the government rule to the woman staff of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/   **C. Any 2 of the above**

power-efficient equipment

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

campus hostel, administration building are themain sources of generating the degradable and non degradable waste. For the managment of the waste, private house keeping staff is appointed.

Waste like plastic, metal, glass, cardboard, newspapers and stationery are systematically collected and sorted. This waste is then after used for recycling. Paper work is minized by adopting the policy of paper less policy in college. Most of the notices are communicated to the staff and students via telegram, WhatsApp , email etc. kitchen waste from mess and cafeteria, horticultural waste such as dried leaves, twigs, and is collected from all around the campus and used for vermi composting. Soak pits are used for draining the liquid waste through pipes. Similarly from the science laboratories, chemical waste is collected into soak pits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **C. Any 2 of the above**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.　　C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College celebrates various cultural, sports and social activities for providing an inclusive environment i.e. tolerance and harmony. The college believes in equal opportunity irrespective of students and staffs caste, gender and religion. The Gender Equality Policy of college focuses on equal access and opportunities for women and men. There is a separate provision and facility available for

disabled students while appearing for the practical and theory examinations. Initiatives has been taken to revise the curriculum which focuses on the constitution of India, women participation in humanities, environmental awareness and work culture. Jayanti's and death anniversaries of renowned social reformers, industrialists are celebrated in the college. Various programs are also

College also promotes the awareness program in the neighboring community under activities organized by NSS and NCC programs. There is a representation of members from various backgrounds in the administrative bodies and committee of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

College strives for Constitutional values, rights, duties and responsibilities. To inculcate the democratic values in the staff and students constitution day is celebrated in the college. College has introduced new subject of Constitution of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the   B. Any 3 of the above

Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Numerous national holidays and events are routinely planned by our college. The purpose of these gatherings is to honor leaders across the country for their contributions to the nation's progress. Several holidays, such as Constitution Day and National Voter Day, are observed to promote a greater awareness of democracy in college personnel and students.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. To provide skill enhancements courses/programs to students and staff.

2.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

* One of the leading college in region having maximum number of the PhD guides and research Centre. Pratap College is contributing through research in science, humanities and commerce.

* College promotes to establish linkages and MoU's with industry, research institutes and educational institutes for providing the best to students to enhance their skills and knowledge.

* Students and staff receives project funds from RUSA for continuing their passion for research and development.

* College provides scholarships and financial assistance to the students through earn and learn scheme. All other scholarships provided by the government.

* Active engagement of students in NSS, NCC and all other cultural activities.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Since the inception of national educational policy 2020, curriculum is more focused on skill enhancements. From this academic year college developed the courses which delivers the outcome of the national educational policy. The curriculum is designed on the basis of national credit framwoek and the guidelines issued by UGC, state NEP committee. Programs and courses are designed in a such a way that it can deliver the objective of PO's, PSO's and CO's. Regular meets were conducted to examine the developement of the programs and courses by board of studies and academic council. The final draft of the courses were apporved in the BOS and then in academic council.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	https://pca.ac.in/syllabus.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

8

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**No File Uploaded**
Details of syllabus revision during the year	View File
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

16

File Description	Documents
Curriculum / Syllabus of such courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**No File Uploaded**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

684

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

39

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Cross cutting issues like professional ethics, gender

sensitization, human values are the inclusive part of the curriculum design of the college. Since when the college has become autonomous, curriculum is desgined around the inclusion ofprofessional ethicsGender issues and human values, environment substaiinbility. There are special course which are incorporated onthe environmental science at graduation level for all the stream students. There are some courses which are covering the aspects related to gender education and human values, under social sciences, humanities. Issues like environment and its sustainibility are part of the life sciences. Overall, college is verysusceptible about inclusion of these values in curriculum.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

02

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1438

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

25

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	No File Uploaded
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3694

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2894

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Slow and advanced learner group is identified by the teaching faculty based on continous assessement and evaluation. The remedial coaching classes are conducted for the slow learners in extra time. Guest lectures by subect experts are also arranged for all students by the colllege regularly.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	**3694**	**189**

File Description	Documents
Upload any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

MethodsofteachingandlearningusedbythefacultyincludetheLecture Method,InteractiveApproach,Project-orientedLearning,Technology-supportedLearning,Hands-onLearningEducation,etc.TheTeaching-learningprocessesareenhancedthroughexamplesanduniquepresentations. InstructionisdeliveredviaPowerPointslidestofacilitatelearning.fascinatinginadditiontospokenpresentationtechniques. Lectureapproach:Thistraditionaltechniqueis widelyembracedby alleducators.Thisapproachenablestheinstructortoanalyze and clarify thesubjectmatter. Theinstructorsengagestudentsinaninteractivelearningprocessthroughencouragement. Students participate in the group discussions and give seminars on the topics related to curriculum through out the semester.

As mentioned in the national education policy, students are also engaged in the field works at Muncipalty, gram panchayat offices for participative learning, experimental learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

At Pratap College, the teaching staff harnesses the power of technology to elevate the educational experience. By using PowerPoint presentations, they create visually captivating lectures that enhance understanding. The incorporation of smart boards transforms lessons into interactive sessions, fostering greater student engagement and participation. Additionally, cutting-edge educational software supports hands-on learning through simulations, virtual labs, and collaborative tools, effectively connecting theory to practice.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://pca.ac.in/studyMaterial.php
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

150

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Colleges prepare the academic calendar for each academic year for conducting the regular teaching, examinations, and extra and co-curricular activities for students. This academic calendar also includes the meetings of statutory and non-statutory committees. Importantly, meetings of BOS, Academic Council, Governing Body. The central timetable committee prepares the timetable for conducting the classes.The academic calendar provides the total effective working days, as provided by the University and out of them 180 days are reserved for teaching work and the remaining days are for co-curricular and extra-curricular activities. Teaching plans were prepared for courses under each program by the faculties to conduct theory and practical courses.The examination committee meticulously prepared the Timetable for semester-end examinations andwasexecuted accordingly, followed by the declaration of the result.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

189

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

41

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

51

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	[View File](#)
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

College is conducting the continous internal and external assessment for graduate and post gradute students. An internal continous assessment of the students is based on the unit rest exams, submission of assignments, report writing, field visits, group discussion and online quiz competitions etc. At the end of semester, students appear for the semester end examinations. The question papers setting is done, consideting the objectives and the program outcomes. Question papers consist of the variety of questions like multiple choice questions.

An internal Continous Assessment examinatons are conducted at the department level. The marks of the CA examination is uploaded online on software and record is maintained.

End semester examinations are conducted centrally by Examination section. The central time table is designed by examination section and published two weekebefore the commencement of semester end examination. Central Assessment Program, is organized in the college. At the end of CAP, the

marks and gradings are recorded and maintained in the software.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

All departments design the syllabus by considering the program outcome, program-specific outcome, and course outcome. Each program syllabus copy begins with the program outcome and program-specific outcome. The course outcomes are mentioned at the beginning of the course. Copies of all curriculums, including POs, PSOs, and COs, are displayed on the website for all students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Link for additional Information	**Nil**

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The attainment of the program and course outcome is evaluated through different teaching-learning methods, assessments and evaluations since college is persistent in providing outcome-based education. All teaching learning and assessment methodologies are discussed and approved in the meetings of the board of studies and academic councils for the attainment of program outcomes and course outcomes. Thereafter teaching plans are designed for mapping the course outcomes. The attainment of POs is based on the COs. And CO,s are based on the result analysis of direct assessments, projects, viva etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1180

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

NA

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Institute's policy for advancing research is clearly laid out. To raise the Institute's profile in research, faculty members and others are encouraged to take on sponsored research and consulting initiatives. Numerous fields, including material science, solid chemistry, nanotechnology, the study of India's national security, and natural language processing, are the focus of research and consulting.

Since our college is multidisciplinary and most of the departments are post graduate departments, faculties are encouraged by the college to carry out the research work in local and national interest.

The highlights of the research policy are as below.

1. Appreciation of the faculties for contribution in research publications of repute and writing the books, books chapters.

2. UGC guidelines are followed to publish research work in the International Journals of repute.

3. In recent years a number of faculty members have been promoted on the strength of such research publications and academic records to their credit.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://pca.ac.in/researchPolicies.php
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	**No File Uploaded**
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	**No File Uploaded**
List of teachers receiving grant and details of grant received	**No File Uploaded**
Any additional information	**No File Uploaded**

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	<u>View File</u>
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

23

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<u>View File</u>
List of projects and grant details	<u>View File</u>
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

34

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	**No File Uploaded**

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

23

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

College has the clear policy regarding the ecosystem for innovation and creation of transfer of knowledge.

College has well defined research policy with the SOP's. Our college has ten dedicated research centres in Arts commerce and science departments. XX number of guides and XX are associated with this research centres. In addition to this, college also has incubation and entrepreneurship cell. This cell is also open for the aspirants, who have uniquie ideas to do the business. Through the well established research centres, students gets exposure to handle the research lab instruments. It is helping our students to develop necessary skills & develop innovative projects in various domains.

To promote the reserch and innovation, the research committee is established in the college.

The college has MOU's with the institution which is providing the skill bsaed course for the students of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

00

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

10

File Description	Documents
List of research papers by title, author, department, and year of publication	[View File](#)
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

NSS and NCC units are carrying out the extension activities in the neighbourhood.

NSS volunteers activaly participated and conducted in the following programs

1. Street play for voter awareness campign

2. River cleaning project

3.Anti-Dowry Campaign

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

00

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

12

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1019

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

23

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

05

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute provides state of the art infrastructure and facilities for Teaching Learning process. Most of the departments are welll equipped with the LCD projectors computers etc. In addiition to that, advanced lacterns, computer facilites, smart boards, xerox machined for examinations are purchased through RUSA funding. It has enabled the faculties to teach in more advanced way to the students. Thrrough out the campus internet facility through BSNL vendor is provided in all the graduate and post graduate departments. This year laboratories of chemical and microbiology are rennovated with the advanced facilties. All the laboratories are fully equipped with the neccessary equipements and

materials.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has integrated sports and yoga into its cocurricular activities in line with the National Educational Policy. It features an indoor stadium for sports like badminton and judo, with two badminton courts accessible to students and faculty. An outdoor stadium is available for cricket and football, both equipped with basic amenities. A fully equipped gymnasium serves both boys and girls, and additional gym facilities are provided at the girls' hostel. The college hosts various competitions, including intercollegiate matches, and employs trainers for skill development in sports such as cricket and judo. Additionally, a well-equipped auditorium supports student practices and performances for dramas and cultural activities. The college has a history of success in the yuvarnag mahotsav at the university level, involving over a hundred affiliated colleges. The auditorium also hosts special training camps for arts and was recently utilized for the Akhil Bhartiy Marathi Sahitya Sammelan, showcasing poetry and vocal performances.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

55Lakhs

File Description	Documents
Upload audited utilization statements	**No File Uploaded**
Details of Expenditure, excluding salary, during the years	**No File Uploaded**
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using bar codesystem for issuing books to the faculty and students. Library uses LIBMAN software for the books , aurthor, Accession . The total numbers of books in library are about 1,30,000 and number of visitors per day is 100-150. The library has browsing centre, Xeroz facility, and one reading room for users. The library has separate reading room for the faculty members.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**No File Uploaded**
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.2

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

145

File Description	Documents
Upload details of library usage by teachers and students	**No File Uploaded**
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, the college has a clear IT policy under which it provides internet facilities all over the college campus which includes all the departments, Hostels and research centres. The college always tried to upgrade the IT facility as per the need and demand. All the computer labs are provided with internet facility with 100 Mbps speed. Cyberom firewall is installed to

provide the optimum security to the internet services of the college campus. The hardware systems and software are procured through the regular purchasing policy of the college. College expenditure is almost 5% of the total budget on upgrading and maintaining the IT infrastructure of the college. IT-related services are administered by the ICT committee. The college installed more than 300 CCTV and PTZ cameras all over the campus. Each classroom, laboratory, indoor, and outdoor stadium, and hostel area is under CCTV surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3694	459

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	B. Any three of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

10 lakhs

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

A committee for college development and procurement, along with a managing board, oversees the maintenance, repair, and construction activities. The rector is responsible for the construction, repair, and upkeep of the main building and essential infrastructure, including water supply and power systems, as well as overall campus maintenance. Minor electrical issues and building repairs are addressed by the college electrician or a hired technician. For the upkeep of restrooms and service areas, local fund college sweepers are employed to ensure cleanliness in toilets, washrooms, and buildings. Stock registers are systematically maintained to catalog chemicals, glassware, equipment, sports materials, and other instruments. A consumption register is also updated regularly to track used materials, non-functional glassware, and miscellaneous items. Any minor faults in laboratory equipment are attended to by the relevant department staff or a hired technician as needed. Both stock and dead stock registers are consistently updated to document functional and non-functional items. The rector informs the principal of any minor repair needs and certifies the completion of such work. Funds

for these activities are drawn from the local budget.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2100

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	[View File](#)

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	B. Any 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Details of capability development and schemes	**No File Uploaded**
Any additional information	**No File Uploaded**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1048

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

452

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

10

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students are nominated on academic council and governing body of the college. Students representation is also there in other committees.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

08

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

College has Pratap Prabodhini as an Alumni Asspociation and they are contributing in the growth of the college. In many areas our alumni's are working. College has tolok initiative to reach large number of alumni's through electronic media. A good number of alumni are occupying eminent position and contribute to their parent institution. College recieves the fund from alumni's which are then utilized for various activities of the college.

The members of the association contribute in the following manner

- Feedback on curriculum
- Teaching learning process
- Bridging the gap between industry and academia
- Guest lectures to the students of current year batch.
- Financial contribution

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.pca.ac.in/alumni.php

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Pratap college is providing coeducation in higher studies, which is managed by Khandesh Education Society, Amlaner. The management body of the khanded education societyconsist of trustees, Chairman, vicechairman, directors, secretary and principal. The college follows all the guidelines released by UGC, state higher education department and affiliated KBC North Marashtra University, Jalgaon. The governing body of the college consist of the directors from the khandesh education society's directors, principal, university nominated members, members from the society and student member which governs the college to meet its vision and mission for higher education. The academic council and board of studiestake cares of the academic related initiatives and its implementations.

The day to day administrativeactivities are co administeredvice-principals,IQAC coordinator, examination controller, hostel rector, department heads, and various committee coordinators.

Stakeholders from all sections of the society are the part of various bodies.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	https://www.pca.ac.in/organogram.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Various administrative bodies and committees are formed to distribute the various academic and non acadeic work of the college. These bodies and committees, which consists of the faculty and non teaching staff, frames the guidelines and policies of the work related to curricular and non curriculur activities. Several committees handles the admission process, examination work, training and placement cell. All faculty members are given the representation in each committee.

College has academic autonomy which is managed by academic council, board of studies (BOS), board of exams(BOE).

The principal has discretionary power to sanction allocated amounts for expenditures and purchases.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

To prepare the academic calendar

Planning: Form a committee to prepare the academic calendar.

Implementation: Senior faculty prepared a calendar considering all the teaching-learning hours, internal, and semester-end examinations.

Design the curriculum

Planning: The Board of Studies will initiate the process of syllabus reframing.

Implementation: Syllabus reframed by members of the BOS approved in the academic council.

Get ready for implementation of the NEP.

Planning: formation of the NEP committee

Implementation: The NEP Committee studied all the pros and cons of national education policy. Finalized the credit structure and courses for undergraduate and postgraduate courses.

Assessment and Evaluation

Planning: To prepare the examination schedule

Implementation: The Board of Examination prepares the examination schedule as outlined in the academic calendar. Members of the Board of Studies set the examination panel to set the question papers. The examinations were conducted and evaluated as per schedule.

Improvement in IT and ICT infrastructure

Planning: the requirement of the ICT infrastructure Various departments

Implementation: Lecterns and interactive TV panels were purchased and installed in the respective departments.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body: Review academic and other related activities

Principal: To prepare all the agenda items, coordinate the conduct of meetings

To provide leadership, guidance, help implementation and monitor all the academic activities

To conduct internal, end examinations

To become responsible for the general amenities and arrangements for students and employees of the college

Academic Council:Arranged at least once in an AY. All the academic-related agendas were discussed and resolved.

Board of Studies:Members discuss on the content of the curriculum and refer to the academic council for approval.

IQAC:Policy framing monitoring all academic activities CAS for teachers

Vice Principals : Academic activities, administration of office and assist principal in work

Committees:Several statutory and non-statutory committees were formed for the smooth functioning of the college dealing with various aspects related to students, academics and faculties.

The Institution has more than 35 other committees for the effective functioning of the organization. The objectives and functions of the committees are organized as per the guidelines of the Head of the institution.

Head of the Department: HOD look after all academic activities in the departments

Appointments:Grant-in-aid teachers follow service rules set by the Maharashtra Department of Higher and Technical Education

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.pca.ac.in/organogram.php
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Details of implementation of e-governance in areas of operation	**No File Uploaded**
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College implements all the government welfare schemes for teaching and non teaching staff including leaves, financial schemes and career progression.

Career Advanement Schemes: All the faculties allowed to attend the refresher, orientation courses and all types of programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

07

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<u>View File</u>
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

03

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

External financial audit is done by externally appointed chartered accountant in the end of academic audit. The queries listed by the auditor are discussed and resolved after taking appropriate actions. Audits and physical verification of grant received is periodicallycarried outby the funding agency at the college premises.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

All heads of the departments. Coordinators submits there required budget for the financial year.

Principal, registrar and accountant prepares the budget for the college by considering all the budgets submitted by the departments.

The budget are sanctioned and approved in the finance committee and governing body subsequently.

College have norms for expenditure on consumable items, contingency items and procurement of equipment's, construction etc. The expenditure of funds of each department is utilized accordingly.

The grants received from funding agencies is utilized as per the norms of funding agencies. Depending upon the need and work, funds are released to the departments. It is made sure that all the departments will receive proportionate funds from the grant.

All expenses are approved in the finance committee meetings.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

* Implemented successfully the curriculum based on national educational policy.

* Organized workshops and guest lecture of subject experts

* Organized national and international seminars in humanities and science

*

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Feedback system is used to evaluate the teaching learning process. Students gives feed back on the curriculum, teachers and college. Based on the feedback several measures are take to improve the overall quality of the teaching learning process.

2. With the help of result analysis, performance of the students are recorded. It ensure the attainment of the program outcome and course outcome.

3. IQAC take initiatives to organize the program for teachers and students. As an result five national and one international conference was successfully organised in the college. Departments conducted the guest lectures, exposure visits for the stuents.

4. With the help of IQAC cell, MoU's and collaborative linkages are signed between industries and academic instititutes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	https://pca.ac.in/iqac-aqar.php
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ours is a coeducational college, therefore various measures are initiated and executed in the college for gender equity. College has vishakha committee which addresses the issues related to sexual harassment and other related issues. For the safety of the woman staff and girls, CCTV cameras are installed in the college campus. Girls hostel with necessary facilities are available. Separate time slot is made available for the girls students in fully equipped gymkhana. College has separate girls common room. There is equal participation of girls in the all cultural activities like Yuvarang university level cultural competitions, gatherings. Similarly, girls are also participating the sports competitions, nss and ncc activities.

Maternity, child care leaves are sanctioned as per the government rule to the woman staff of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/	C. Any 2 of the above

power-efficient equipment

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

campus hostel, administration building are themain sources of generating the degradable and non degradable waste. For the managment of the waste, private house keeping staff is appointed.

Waste like plastic, metal, glass, cardboard, newspapers and stationery are systematically collected and sorted. This waste is then after used for recycling. Paper work is minized by adopting the policy of paper less policy in college. Most of the notices are communicated to the staff and students via telegram, WhatsApp , email etc. kitchen waste from mess and cafeteria, horticultural waste such as dried leaves, twigs, and is collected from all around the campus and used for vermi composting. Soak pits are used for draining the liquid waste through pipes. Similarly from the science laboratories, chemical waste is collected into soak pits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**B. Any 3 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

College celebrates various cultural, sports and social activities for providing an inclusive environment i.e. tolerance and harmony. The college believes in equal opportunity irrespective of students and staffs caste, gender

and religion. The Gender Equality Policy of college focuses on equal access and opportunities for women and men. There is a separate provision and facility available for disabled students while appearing for the practical and theory examinations. Initiatives has been taken to revise the curriculum which focuses on the constitution of India, women participation in humanities, environmental awareness and work culture. Jayanti's and death anniversaries of renowned social reformers, industrialists are celebrated in the college. Various programs are also

College also promotes the awareness program in the neighboring community under activities organized by NSS and NCC programs. There is a representation of members from various backgrounds in the administrative bodies and committee of the college.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

College strives for Constitutional values, rights, duties and responsibilities. To inculcate the democratic values in the staff and students constitution day is celebrated in the college. College has introduced new subject of Constitution of India.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There	B. Any 3 of the above

is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	

File Description	Documents
Code of Ethics - policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Numerous national holidays and events are routinely planned by our college. The purpose of these gatherings is to honor leaders across the country for their contributions to the nation's progress. Several holidays, such as Constitution Day and National Voter Day, are observed to promote a greater awareness of democracy in college personnel and students.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	**No File Uploaded**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. To provide skill enhancements courses/programs to students and staff.

2.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

* One of the leading college in region having maximum number of the PhD guides and research Centre. Pratap College is contributing through research in science, humanities and commerce.

* College promotes to establish linkages and MoU's with industry, research institutes and educational institutes for providing the best to students to enhance their skills and knowledge.

* Students and staff receives project funds from RUSA for continuing their passion for research and development.

* College provides scholarships and financial assistance to the students through earn and learn scheme. All other scholarships provided by the government.

* Active engagement of students in NSS, NCC and all other cultural activities.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Improvement of infrastructure: Establishment of library building, renovation of laboratories.

2. To run program on skill development programs, soft skills, leadership etc for the students.

3. To conduct faculty development programme for teachers

4. To develop incubation Centre by organizing start up programmes for students

5. Organization of workshops and guest lectures by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension

6. To provide seed money for teachers to carry out minor/major research project under RUSA

7. To organize seminar on intellectual property Right for students and teachers

8. To strengthen career Counselling and Placement cell

9.To implement National Education Policy 2020 in the college for under graduate courses

10. To establish linkages with research institutes, higher educational institutes